



## **Harbours Advisory Committee Forward Plan – September 2023 For the period September 2023 – November 2023**

This Forward Plan contains future items to be considered by the Harbours Advisory Committee and Dorset Council. It is published 21 days before the next meeting of the Committee. The plan includes items for the meeting. There are standing items for each meeting which are shown in the table below followed by decision for specific meetings.

### **Harbours Advisory Committee Members**

**Cllr Mark Roberts**  
**Cllr Rob Hughes**  
**Cllr Dave Bolwell**  
**Cllr Louie O’Leary**  
**Cllr Sarah Williams**  
**Cllr Mary Penfold**  
**Lee Hardy**  
**Philip Thicknesse**  
**Richard Tinsley**

Chair  
Vice-Chair

## STANDING ITEMS

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p><b>Harbour Masters' Update/PMSC Issues</b> Separate reports to consider the ongoing activity of the Harbour Offices and any Port Marine Safety Code issues.</p> <p>Key decision – No Public Access - Open</p>	<p>Portfolio Holder Highways, Travel and Environment</p>	<p><b>N/A</b></p>	<p>Designated Person and harbour users</p>	<p><b>None</b></p>	<p>Portfolio Holder Highways, Travel and Environment</p> <p>Chair of Harbours Advisory Committee</p> <p><i>Lead Officers – James Radcliffe, Bridport and Lyme Regis Harbour Master</i> <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a></p> <p><i>Ed Carter, Weymouth Harbour Master</i> <a href="mailto:Ed.Carter@dorsetcouncil.gov.uk">Ed.Carter@dorsetcouncil.gov.uk</a></p>
<p><b>Harbours Consultative Groups</b> To receive key points from recent Harbour Consultative Group meetings (Weymouth quarterly, Bridport &amp; Lyme bi-annually in Oct and Mar).</p> <p>Key decision – No Public Access - Open</p>	<p>Portfolio Holder Highways, Travel and Environment</p>	<p><b>N/A</b></p>	<p>Weymouth, Bridport and Lyme Regis Harbour Consultative Groups</p>	<p><b>None</b></p>	<p>Portfolio Holder Highways, Travel and Environment</p> <p>Chair of Harbours Advisory Committee</p> <p><i>Lead Officers – James Radcliffe, Bridport and Lyme Regis Harbour Master</i> <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a></p> <p><i>Ed Carter, Weymouth Harbour Master</i> <a href="mailto:Ed.Carter@dorsetcouncil.gov.uk">Ed.Carter@dorsetcouncil.gov.uk</a></p>
<p><b>Budget Monitoring</b> To provide an update on revenue and capital spend.</p> <p>Key decision – No Public Access - Open</p>	<p>Portfolio Holder Highways, Travel and Environment</p>	<p><b>N/A</b></p>	<p>Service Accountants</p>	<p><b>None</b></p>	<p>Portfolio Holder Highways, Travel and Environment</p> <p>Chair of Harbours Advisory Committee</p> <p><i>Lead Officer – James Radcliffe, Bridport and Lyme Regis Harbour Master</i> <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a></p>

					<p><i>Claire Connolly, Business Manager, Weymouth Harbour, <a href="mailto:Claire.connolly@dorsetcouncil.gov.uk">Claire.connolly@dorsetcouncil.gov.uk</a></i></p>
<p><b>Flood &amp; Coastal Erosion Risk Management (FCERM) Engineering Update</b> To provide an update of the engineering projects progress and issues.</p> <p>Key decision – No Public Access – Open</p>	Portfolio Holder Highways, Travel and Environment	<b>N/A</b>	Dorset Council Engineering Team	<b>None</b>	<p>Portfolio Holder Highways, Travel and Environment</p> <p>Chair of Harbours Advisory Committee</p> <p><i>Lead Officer – Matthew Penny, Service Manager for Flood and Coastal Erosion Risk Management <a href="mailto:matthew.penny@dorsetcouncil.gov.uk">matthew.penny@dorsetcouncil.gov.uk</a></i></p>
<p><b>Marine Safety Plan</b> To review a Marine Safety Plan for Dorset Council Harbours. On a biannual basis (spring and autumn meetings)</p> <p>Key Decision – No Public Access - Open</p>	Portfolio Holder Highways, Travel and Environment	<b>N/A</b>	Consultees: Lead Officers Portfolio Holder, Harbours Advisory Committee, Harbour consultative Groups	<b>None</b>	<p>Chair of Harbours Advisory Committee</p> <p><i>James Radcliffe, Bridport and Lyme Regis Harbour Master <a href="mailto:James.Radcliffe@dorsetcouncil.gov.uk">James.Radcliffe@dorsetcouncil.gov.uk</a></i></p> <p><i>Ed Carter, Weymouth Harbour Master <a href="mailto:Ed.Carter@dorsetcouncil.gov.uk">Ed.Carter@dorsetcouncil.gov.uk</a></i></p>
<p><b>Points/questions from Committee Members</b> To discuss any concerns or issues raised by Committee Members.</p> <p>Key decision – No Public Access - Open</p>		<b>N/A</b>	<b>N/A</b>	<b>None</b>	<p>Chair of Harbours Advisory Committee</p> <p><i>Lead Officers – James Radcliffe, Bridport and Lyme Regis Harbour Master <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a></i></p> <p><i>Ed Carter, Weymouth Harbour Master <a href="mailto:Ed.Carter@dorsetcouncil.gov.uk">Ed.Carter@dorsetcouncil.gov.uk</a></i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p><b>Harbours Business Plans</b> To consider new business plans for Weymouth, Bridport and Lyme Regis Harbours</p> <p>Key Decision – Yes Public Access - Open</p>	<p>Portfolio Holder Highways, Travel and Environment</p>	<p>22<sup>nd</sup> November 2023</p>	<p><u>Consultees:</u> Lead Officers Portfolio Holder Harbours Advisory Committee</p>	<p>A Business Plan for Weymouth Harbour 2014-2019 and beyond</p>	<p>Portfolio Holder Highways, Travel and Environment</p> <p>Chair of Harbours Advisory Committee</p> <p><i>Lead Officers – Ed Carter, Weymouth Harbour Master</i> <a href="mailto:Ed.Carter@dorsetcouncil.gov.uk">Ed.Carter@dorsetcouncil.gov.uk</a></p> <p><i>James Radcliffe, Bridport and Lyme Regis Harbour Master</i> <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a></p>
<p><b>Setting of Harbours Scale of Charges for 2024/25</b></p> <p>To approve proposed changes to the Harbours' Scale of Charges</p> <p>Key Decision - Yes Public Access - Open</p>	<p>Portfolio Holder Highways, Travel and Environment</p>	<p>22<sup>nd</sup> November 2023</p>	<p>Consultees: Lead officers Harbours Advisory Committee, Portfolio Holder</p>	<p>None</p>	<p>Portfolio Holder Highways, Travel and Environment</p> <p>Chair of Harbours Advisory Committee</p> <p><i>Lead Officers – Ed Carter, Weymouth Harbour Master</i> <a href="mailto:Ed.Carter@dorsetcouncil.gov.uk">Ed.Carter@dorsetcouncil.gov.uk</a></p> <p><i>James Radcliffe, Bridport and Lyme Regis Harbour Master</i> <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a></p>

<p><b>Harbours Budget Request 2024/25</b></p> <p>To consider the Harbours Budget Requirements for 2023/24</p> <p>Key Decision – Yes</p> <p>Public Access - Open</p>	<p>Portfolio Holder Highways, Travel and Environment</p>	<p>22<sup>nd</sup> November 2023</p>	<p>Consultees: Lead Officers, Portfolio Holder, Harbours Committee</p> <p>-</p>	<p>None</p>	<p>Portfolio Holder Highways, Travel and Environment</p> <p>Chair of Harbours Advisory Committee</p> <p><i>Lead Officers – Ed Carter, Weymouth Harbour Master</i> <a href="mailto:Ed.Carter@dorsetcouncil.gov.uk">Ed.Carter@dorsetcouncil.gov.uk</a></p> <p><i>James Radcliffe, Bridport and Lyme Regis Harbour Master</i> <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a></p>
<p><b>General Directions - Weymouth Harbour</b></p> <p>To consider consultation responses and any updates to General Directions prior to submission, in accordance with Section 22 of the Weymouth Harbour Revision Order.</p>	<p>Portfolio Holder Highways, Travel and Environment</p>	<p>22<sup>nd</sup> November 2023</p>	<p><u>Consultees:</u> Lead Officers Portfolio Holder Harbours Advisory Committee Harbour Consultative Group</p>		<p>Portfolio Holder Highways, Travel and Environment</p> <p>Chair of Harbours Advisory Committee</p> <p><i>Lead Officer – Ed Carter, Weymouth Harbour Master</i> <a href="mailto:Ed.Carter@dorsetcouncil.gov.uk">Ed.Carter@dorsetcouncil.gov.uk</a></p>

**Private/Exempt Items for Decision**

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.